

Musquodoboit Valley Education Centre SAC Meeting Minutes

1. MEETING IDENTIFICATION			
Meeting Purpose:	February SAC Meeting		
Meeting Chair:	Troy Smith		
Meeting Date:	February 21st, 2024	Time:	3:15 p.m.- 4:00p.m.
Attendees	Troy Smith, Principal Andrea MacAulay, Vice Principal Melissa Bonnell, Chairperson/Parent Shanda Keddy - Teacher	Regrets	Jose Villegas Penzloza - Staff Member Jocelyn Archibald – Parent Mickie McDow- Community Member

Agenda Items			
Item	Discussion	Action	RESPONSIBLE
Review Minutes	<ul style="list-style-type: none"> Review previous meeting minutes. State if any errors were made. No errors found. Troy will have Denise post the approved minutes to the school website. 	None required	
Membership	<ul style="list-style-type: none"> Discussion took place with regards to the current terms of those on the Committee Shanda Keddy agreed to stay in the committee until 2025, and is open to the discussion in staying longer. 	None required	
Mathematics	<ul style="list-style-type: none"> Request to purchase Mathology Math Mats for grades 2 and 3. Mathology Math Mats contain dry erase pages that allow students to reuse, including classes in the future. The grade 4 / 5 class have these books and they have proved to be beneficial. They were also recommended by a HRCE Math Coach. They cost around \$25 each. Total cost will be around \$1000 total. 	Approved for purchase- Melissa Bonnell	Troy- Order

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Registration Forms	<ul style="list-style-type: none"> This year, registration forms are updated online. Our results indicate that only 66% have been completed at MVEC. This is close to the same overall completion as HRCE. However, we need to improve the completion of registration forms. It ensures important information such as contacts and medical alerts are accurate. 	Mandate in Fall of 2024, a focus on registration form completion. Meet with staff to formulate a plan.	Troy
EECD	<p>SAC Email Updates</p> <ul style="list-style-type: none"> A Thank-you letter for participating in the virtual shared learning session on November 30th, that Mickie attended. The results from the School Food and Nutrition Policy SAC survey. The goal is to release the policy in early 2024 and implement it for the 2024-2025 school year. Results are attached. <p>Key Themes</p> <p>Food should be affordable and accessible</p> <p>There are challenges related to the capacity of schools to deliver food programs.</p> <p>Increased community engagement would be welcome.</p> <ul style="list-style-type: none"> The Minister of Education has launched a plan to provide grants of up to \$10,000 to SACs in developing innovative projects supporting student achievement and well-being. The deadline to submit is April 18th, 2024. Applied to the 2024-2025 school year. 	<p>Attach letters to SAC meeting notes.</p> <p>Revisit the SAC innovation fund application guidelines.</p>	Troy
Principal Report	<ul style="list-style-type: none"> The band trip scheduled for February 23rd, was canceled due to the on-going strike at MSVU. Spirit week will take place from March 4th-8th. Literacy data extract will take place before March Break. In May, students will attend the musical play "Mean Girls" at the Bicentennial theater. Some of our students are also in the play. In May, Young Neptune will be coming to MVEC to perform. Grade 3 assessment is in May. 	Not required	

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SAC Chair	<ul style="list-style-type: none"> SAC Chair is to provide feedback on HRCE's new mainPage template. 	Provide feedback	Melissa Bonnell
Cafeteria	<ul style="list-style-type: none"> Plans are in the making, to re-open the cafeteria for the 2024-2025 school year. School admin and HRCE are still working on the logistics. It is advised by HRCE, that the school remains in charge of the cafeteria and that we hire a cafeteria manager. 	Update provided when more information comes forward.	Troy
DNR Site	<ul style="list-style-type: none"> A daycare/After school program is being discussed, to be placed in the DNR section of the school. Meetings to come with school admin and HRCE. 	Update provided when more information comes forward.	Troy
SAC Meeting Date	Our next meeting was scheduled for March 6th. It was proposed to be changed to March 27th.	Email SAC members to provide feedback on the new meeting date.	Troy