

Musquodoboit Valley Education Centre

SAC Meeting Minutes

1. MEETING IDENTIFICATION				
Meeting Purpose: MVEC School Advisory Council	MVEC School Advisory Council			
Meeting Chair:	Troy Smith			
Attendees	Troy Smith; Mickie McDow; Sherri Hutt; A. MacAulay; Jocelyn Archibald; Jocelyn Parker		Time:	
		Regrets:	Shanda Keddy and Jose Villegas	

Agenda Items			
Item	Discussion	Action	RESPONSIBLE
Approval of the Minutes for the last Meeting	- Previous minutes were reviewed. One correction was noted: the last day of school is June 30, not June 29. - Corrected minutes will be posted to the school website.	Approve corrected minutes and post.	Troy Smith
Business Arising from the Minutes	- School supplies for 170+ students were ordered and received at a total cost of \$4,545.42. SAC funds of \$4,084.77 will be applied, with the \$460.65 balance covered through the Student Support Grant. - Positive parent feedback was received regarding SAC support for school supplies. - Playbox: HRM playground inspection status permits placement. A fall/September target was identified. - School sign remains of interest, but SAC funds will not be used; another funding source will be pursued.	- Prepare/arrange playbox for fall if feasible. - Pursue alternate funding for school sign as opportunities arise.	Mickie McDow / School administration
Correspondence	EECD guidance for year-end events was reviewed. Grade 6 will continue to have a daytime year-end celebration, not a graduation, consistent with the guidance.	Continue planning Grade 6 celebration within EECD guidance.	School administration
Financial Report	SAC account balance: \$4,084.77. The full balance will be applied to the \$4,545.42 school supply purchase; the remaining \$460.65 will come from the Student Support Grant.	Apply SAC balance to school supply invoice.	School administration
New Business	- School milk program is expected to continue through the end of June. Discussions with Dairy Farmers of Nova Scotia and the Department of Agriculture are ongoing regarding continuation and possible expansion in the fall, including lunch programming. 2026-2027 calendar: staff organizational day Sept. 1; PD Sept. 2; students return Sept. 3. - MVEC open house/curriculum night will be Sept. 1. Upper Musquodoboit Consolidated plans the same date. - Parent-teacher scheduling will include Friday daytime sessions, with evening opportunities earlier in the week and virtual/telephone options as appropriate.	- Monitor and communicate fall milk-program arrangements. - Book Sept. 1 curriculum night and other required school dates with HRM.	School administration / Troy Smith
Other Business	Rookie Riders was completed and reported as successful at participating schools.	Share completed final SSP report with SAC members.	Troy Smith

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	Mickie confirmed availability for June 11 at Upper Musquodoboit.	No additional SAC action required.	
Principal Report	- Staffing: all seven classroom teachers and specialist allocations retained. Resource support increases by 0.5 FTE to 1.0 FTE; 0.5 Learning Centre allocation has effectively shifted to resource. - Full-time school counsellor allocated solely to MVEC; first posting was unfilled and will be reposted. School psychologist returns on existing circuit. Speech-language pathologist position will be vacant following Shona's departure. - Administrative assistant remains full-time. EPA allocation remains 4.2 FTE: one full-time EPA and four 80% EPAs; current EPAs are expected to return. - Classroom assignments: Mrs. Brown P/1; Mrs. Keddy 1/2; Ms. Hughes 2/3; Ms. McMichael 3/4; Mrs. Pinkham Grade 5; Ms. O'Brien 5/6. Vacancies: P/1, Learning Centre and school counsellor. - Mr. Ashley accepted 0.5 ELST at MVEC and 0.5 at Upper Musquodoboit. Music is expected to return to the previous arrangement if Mr. Reid returns. Phys. Ed. scheduling will be adjusted so Ms. Harnish teaches, assesses and reports for all P-6 students. - Projected enrollment is 172 students, up two since the previous meeting and equal to current enrollment.	Continue recruitment for school counsellor, P/1 and Learning Centre vacancies and monitor other vacant supports.	School administration
Event Calendar	- June 3: Grade 6 orientation at MVEC and afternoon activities at MRHS. - June 4: SLC lead team/supervisor visit. - June 10: "The Cure Starts Now" bake sale; Learning Centre swim with MRHS; community bike rodeo, approx. 6:00-7:00 p.m. - June 12: SSP Cycle 3 reflection due. - June 15: Grades 4-6 trip to Dalhousie University; \$511 bus, with \$500 covered externally. - June 16: P/1 wildlife park; Grades 1/2 and 2/3 Museum of Natural History. - June 17: Field day. - June 18: Jeanette retirement celebration, 6:00-8:00 p.m.; Grade 6 year-end celebration during school day. - June 19: Discovery Centre visit to MVEC with Upper Musquodoboit invited to participate/cost-share. - June 22: Grade 6 Museum of Natural History. - June 24: Grades 3-5 Museum of Industry. - June 25: Talent show, 1:00-2:30 p.m.; parents/guardians invited. - June 29: Assessment/evaluation day; no school for students. - June 30: Last day of school; anticipated early dismissal about 10:45 a.m., final time TBC. - Sept. 1: Organizational day and MVEC curriculum/open house night; Sept. 2: PD; Sept. 3: classes begin.	Communicate/confirm final event details and times as needed.	School administration

Adjournment: No further business was raised. This was expected to be the final scheduled SAC meeting of the school year. Remaining business will be handled by email where possible.