

Musquodoboit Valley Education Centre SAC Meeting Minutes

1. MEETING IDENTIFICATION				
Meeting Purpose:	SAC Meeting			
Meeting Chair:	Jocelyn Taylor			
Attendees	Jose V. Jocelyn P. Shanda K. Andrea M. Troy S.	March 2nd, 2026 – rescheduled from February 24th	Time:	3:15 p.m.- 4:15 p.m.
		Regrets:	Mickie M. Sherri H.	

Agenda Items			
Item	Discussion	Action	RESPONSIBLE
Welcome and Regrets	As stated above		
Approval of the Minutes for the last Meeting	Minutes were approved as presented		
Business Arising from the Minutes	<ul style="list-style-type: none"> The minutes from the previous meeting were reviewed and approved. <p>Discussion: How should remaining SAC funds be spent?</p> <p>Estimated cost for school supplies: \$4,600. Jose asked whether there are additional needs beyond school supplies. There was positive feedback regarding providing school supplies through the school.</p> <p>Andrea will reach out to staff and inquire if any needs are present and/or ideas.</p>	Discuss with staff about potential needs in the classroom or ideas in spending the money to support students.	Andrea
Correspondence	<ul style="list-style-type: none"> HRCE has begun to put out monthly SAC memos from the regional centre. Troy will ensure they are sent to SAC members. They want feedback on them. 	Share monthly memos to SAC members.	Troy
Financial Report	<p>Current SAC account balance: \$4,084</p> <ul style="list-style-type: none"> Funds were used for recently for a reading table and Wipe Books for Mrs. Keddy's class. 		

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New Business	<p>School Signage</p> <p>Mickie emailed that the HRM sign is in poor condition. She mentioned about potentially partnering to purchase a new sign. Jocelyn T. suggested waiting to determine the cost of the new sign before making a final decision. The group agreed to postpone the decision on school supplies until the next meeting to see the cost of what the sign would be.</p> <p>Troy will send an email update if he receives pricing information from Mickie regarding the sign before the next meeting.</p>	Email with an update on signage costs.	Troy
SSP Update	<p>We are currently nearing the end of Cycle 2, which will conclude within the next two weeks. Feedback is being gathered from teachers regarding our literacy, mathematics, and wellness goals.</p> <p>At the next meeting, Andrea will:</p> <ul style="list-style-type: none"> • Share teacher feedback from Cycle 2. • Present next steps for Cycle 3. <p>Recent class-based assessment data for literacy was shared.</p> <p>Primary (P-2) Literacy Data:</p> <ul style="list-style-type: none"> • 79% of students are meeting expectations in reading. • 77% of students are meeting expectations in writing. <p>All students not meeting are receiving tiered support.</p>	Gather teacher feedback and next steps for SSP Update.	Andrea

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Principal Report	<p>Registration</p> <ul style="list-style-type: none"> • Only 7 students have registered so far for the 2026–2027 pre-primary class. If you know of any parents with children who need to register, please encourage them to reach out as soon as possible. Class allocation will be based on registration numbers. <p>Staffing</p> <ul style="list-style-type: none"> • The school guidance counselor position remains open. The school psychologist has been helping when they are able. • Molly Manning has replaced Craig Ashley in Grade Primary. • Danette Hickey, our French teacher, will be off until April 17th. The position has been posted again for the fourth time. In the meantime, Melissa Miller is filling the role until a qualified French teacher is hired. • We had an EPA Allocation meeting last week. Troy anticipates a loss of some EPA support. One student who currently receives a full EPA support will be leaving next year. Staffing decisions will begin to take place at the end of April or the beginning of May. <p>Events</p> <p>MVEC held a STEM Day on February 27th. Students were placed in mixed-grade teams and participated in a variety of challenges. The feedback was very positive, and students have expressed interest in doing it again. It also provided our older students with a valuable opportunity to demonstrate leadership skills.</p>		

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Up Coming Events	<ul style="list-style-type: none"> • March 3: Tom Cleary, the school supervisor and math consultant, will conduct observations and walkthroughs of literacy and math lessons. • March 13: Assessment and Evaluation Day. • March 23: Report cards due to administration for review. • March 26 – April 1: Parent-teacher meeting bookings open. • March 27: Cycle 2 SSP data due to the school supervisor. • March 30: Report cards emailed home. • April 13: Grades 4–6 attend <i>Legally Blonde</i> musical at the Bicentennial Theatre. The whole school was invited, but the performance is recommended for older students; alternative arrangements will be made for younger students to take part in another trip. • April 13–14: Fluoride treatment for students. 		
Other Business	<ul style="list-style-type: none"> • Playground Supplies for Students Jocelyn P. suggested purchasing supplies for use on the playground, such as skipping ropes and other active play equipment. This idea will be discussed further at our next meeting. • Education Wellness Grant Amy Harnish has secured \$1500 in funding from the NSTU Healthy School Fund – Education Wellness Grant. This grant will support the purchase of equipment for students and adults in the community, promoting wellness programs beyond the classroom. 	Action in business arising from previous minutes.	Troy