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|  |  **1. Meeting Identification** |
| Meeting Purpose: |  | SAC Meeting  |
| **Meeting Chair:** |  | Troy Smith |
| **Meeting Date:** | October 23 2024 |  | **Time:** | 3:15 p.m.- 4:15 p.m. |
| **Attendees** | Troy Smith Shanda Keddy Sherri HuttCraig AshleyMickie McDowJocelyn ParkerJose’ Villegas Penaloza | **Regrets:** | Jocelyn Archibald |

| **Agenda Items** |
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| **Item** | **Discussion** | **Action** | **RESPONSIBLE** |
| Welcome and Introductions | The new members of the SAC Committee were introduced and welcomed to the group | none |  |
| Approval of the Minutes for the last Meeting | Minutes from the last meeting of the 2023/2024 school year were read and approved. | none |  |
| Correspondence | * There was no correspondence
 | none |  |
| Financial Report | * There is $392.14 in the SAC Account
* Awaiting the $5000.00 deposit from HRCE plus $1.00 per students

  | none |  |
| SAC Administration | * Executive 2024-25
* Melissa has retired. Parent position has been filled by Jose’. We have a full membership complement. We need a chair to be appointed as the principal is not allowed to be the Chair.
* By Laws and Letter of Agreement

Approved for 2024-25* Membership 2024-25 was approved.
 | A chairperson for the SAC committee needs to be appointed.  | All members are asked to consider becoming the SAC Committee Chair |
| SSP Update | **LM3 Results for Grade 3 May 2024*** student that didn’t meet expectations were not a surprise
* 12/16 meeting math expectations
* 15/16 meeting reading expectations
* 8/16 were only meeting writing expectations.
* Goal for the school was to improve the organization of writings skills. This however, was not the focus of data collection when the assessment was being administered.
* Staff to decide: what instructional practices needs to be tightened up? How to collect and assess writing samples?
* Staff have created a writing assessment rubric for the school following the template from the grad e6 provincial assessment. This will support consistent expectations for all students

**October Reading Data Primary to Grade 2 :** * 77% of our P-2 students are currently meeting the expectation. 3 students are self identified as indigenous; of these three students, 0/3 meeting expectations. One student is on the cusp. One will need extra support. Staff are aware of these individuals and have practices in place to support the students and are adjusting instructional practices as needed.
* Early Primary instruction focusses on: becoming familiar with print, one to one matching, concepts of book print. Letter identifications and relationships, names and spelling, letters vs number vs word, oral language and that stories have a beginning, middle and end.

**SSS Report*** 40 participated in survey.
* Questions were multiple choice.
* No prompts were given to answer.
* 92% had a friend to talk to.
* 87% said there was an adult to talk to
* 82% said they had teacher to talk to.
* 2/10 don’t have someone they can talk to.
* 50% said they would go to the principal
* 1/3 to councilor.
* When ask “Teachers know what my life is like outside of school only 61% thought that this was accurate.
* Discuss took place around if you put a name to the role i.e. Mr. Smith, instead of the Principal would this change the data?
* Important to note that there results are a snap shot in time.
* 92% know that staff want them to do well in school.
* 70% responded that they enjoy learning
* Learning for the Staff: May want to reach out to students to see what they enjoy best and build on that.
* 12/38 felt unsafe in the school.
* 44 % felt is hard to pay attention in school. This may be sleep related. They may be feeling bored.
* 2/3 no fruits or vegetables on a daily basis.

**Provincial Lunch Program*** close to 70 % will be participating in the first two-week wave.
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| Principal Report | **Cell Phone Policy*** Implementation has not been an issue at MVEC

**Staffing Update** * Everyone is hired
* 10% to support prep time. One morning a week. Jose will be approved for that position.
* Librarian is posted and hired. Karen Erskine has been filling in one day a week.
* There a are NO causals for teaching etc. none to be had. Haven’t hit sick time yet. Sometimes we have to pull others in to help.
* Marlize Lutz has been hired as an 80% EPA for the school.
* Sherri Hutt has been hired to a 50% EPA position.
* Jocelyn Parker to subbing when available as a permit substitute.
* Retired administration to sub.
* It is province wide issue.

Distance and transportation issues complicates things for MVEC**School Website*** All HRCE have a new schools websites. They are controlled centrally. Schools can tweak their sites for information that is for their families only.

**School Lunch Program*** Catered by Scarlett House from Burnside.
* They will bring and drop them off etc. Labeled for the grade. Staff to distribute.
* School can order bulk order as things may get mixed up and parents have trouble ordering.
* List of ingredients is not given for all things. HRCE has looked for support for this issue
* Time will tell if this is going to work. School has no idea who has paid and what.

**Demographics Update*** 62 /154 have updated this family information. Has to be done on line.
* DEADLINE IS EXTENDED TO Friday October 25th at 5

**School Clothing*** PMG Sprit Wear will produce the school logo and put it on vinyl.
* You can order on line.
* They can come to the school and you can put the logo on your own clothing.

**Bus Dismissal Process*** Past number of years long dismissal process. With many busses waiting. Complicated because it is associated with the MRHS dismissal.
* Going to try dismissal so that students get dismissed to both school loops at the same time.
* Monday will be the first time trying this.
* Bus drivers seem to be on board. Realize that there may be issues in the winter.
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| Up Coming Events | * Monster Mash Thursday night.
* Provincial Conference – staff will be onsite or away
* Fluoride Varnish program – for those who have consented
* Remembrance Day Ceremony Nov 8 at 1:00 - open to families
* Nov 7 HRM Water to do a presentation to grades 3-6
* Before and After school program MVEC – Splash of Colour Day Care will operate. Going to be using the cafeteria and gym – Nov 12 start date.
* Report Cards -Dec 2
* Parent Teacher- Dec 5
* Dec18- Xmas Concert
* Jan 2- staff return.
* Jan 3- students return.
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| Past Events  | None to report on |  |  |
| Future Meeting Dates | November 28 @ 3:00Jan 30, 2025Feb 27,2025April 24,2025May 29,2025 | Please add to your calendar | All members |