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|  |  **1. Meeting Identification** |
| Meeting Purpose: | SAC Meeting  |
| **Meeting Chair:** | Troy Smith |
| **Attendees** | Jocelyn P.JoseCraigSherry MickieShanda |  | **Time:** | 3:15 p.m.- 4:15 p.m. |
| **Regrets:** | Jocelyn T. |

| **Agenda Items** |
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| **Item** | **Discussion** | **Action** | **RESPONSIBLE** |
| Welcome and Introductions | Jocelyn Parker was welcomed to the Committee | none |  |
| Approval of the Minutes for the last Meeting | No errors or Admissions - Approved | none |  |
| Business Arising from the Minutes | **Selection of Chair** – * we did not select a chair at the last meeting.
* Needs to be tabled for our next meeting

**New dismissal Procedure** * going well.
* Dismissal can now be accomplished in 4 minutes.

**SSP Overview*** All students who require attention are not a surprise to staff and are already receiving support.
* The writing graph shows that is an area we need to work on as an SSP goal.
* Cycle one in the SSP. We are completing that and looking at where we go next. The data presented so is very honest and powerful
 | Reflect on your ability to chair the SACAdd to agenda for next meetingProvide an update at the January meeting | All TroyCraig |
| Correspondence | * None
 | none |  |
| Financial Report | * balance of $392.14 in account
* will receive monies in November based on enrollment as of September 30th
* will develop a plan on how we would like to spend it by next meeting
 | speak with staff with regards to SAC monies and it’s allocation | Troy  |
| New Business |  **Christmas Meal** * Christmas Dinner cannot happen because we are now under the contract of the lunch vendor.
* School will host a Snow Ball in the afternoon with cookies and hot chocolate.
* Won’t be a sit-down formal meal.
* MRHS can have a Holiday Dinner because they don’t have a provincial lunch program.
* The school cannot violate the contract. The lunch menu at the school does not have a Turkey Dinner option.

**Christmas Bizarre*** Make gift tags for the class rooms.
* Families to bring in donations
* Will take place December 12th.
* Last year children could purchase for parents only. This year we need to be sensitive around the language (not just for a Mom and Dad)
 | Make Name TagsSend Memo to Families for Donations | Craig |
| SSP Update | * Reading and Math Data Update was provided via a PowerPoint by Mr. Ashley.
* Cycle One Update was given as it is now finishing up and will provide direction for cycle two.
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| Principal Report | **Code of Conduct** * Under review
* Province is planning to revise in March

**Lunch Program Update*** Going well.
* Not as hot as accepted. They are now bulk packaged to help keep them hot and/ or cold.
* School eats in split shifts

**Family Demographic Update*** Craig took the lead on this project.
* Families are required to enter Data electronically.
* not a huge update from HRCE emails.
* Craig was able to get it down to 20 families that are left to report.
* Family can update at any time.
* Some entries were done over the phone.
* The App is cumbersome. We need to support families in another way. There is a need for paper copied in some areas.

**StaffingUpdate*** Jose is our 10% relief teacher. He provides support and relief on Monday morning for P-3 classes.
* EPA allocation has been updated. Extra .3 was added. Sherry was awarded the position.
* .8 position is needed to help a new family that moved into the area

**Before and After School Program*** Run By Splash of Colour Day Care
* 7:30 a m drop off.
* Pick UP between 2:50 and 6:00 p.m.
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| Up Coming Events | Dec 5 - PD DayDec 10- Stocking Drive - School Plus Initiative. Dec 12- BizarreDec 18 or 19- Xmas Concert* Jan 2 – PD Day
* Jan 3- students return.
* Jan 30 – Next meeting @ 3:00
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