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|  | **1. Meeting Identification** | | | | |
| Meeting Purpose: | | SAC Meeting | | | |
| **Meeting Chair:** | | Troy Smith | | | |
| **Attendees** | | Jocelyn P.  Jose  Craig  Sherry  Mickie  Shanda |  | **Time:** | 3:15 p.m.- 4:15 p.m. |
| **Regrets:** | Jocelyn T. | |

| **Agenda Items** | | | |
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| **Item** | **Discussion** | **Action** | **RESPONSIBLE** |
| Welcome and Introductions | Jocelyn Parker was welcomed to the Committee | none |  |
| Approval of the Minutes for the last Meeting | No errors or Admissions - Approved | none |  |
| Business Arising from the Minutes | **Selection of Chair** –   * we did not select a chair at the last meeting. * Needs to be tabled for our next meeting   **New dismissal Procedure**   * going well. * Dismissal can now be accomplished in 4 minutes.   **SSP Overview**   * All students who require attention are not a surprise to staff and are already receiving support. * The writing graph shows that is an area we need to work on as an SSP goal. * Cycle one in the SSP. We are completing that and looking at where we go next. The data presented so is very honest and powerful | Reflect on your ability to chair the SAC  Add to agenda for next meeting  Provide an update at the January meeting | All  Troy  Craig |
| Correspondence | * None | none |  |
| Financial Report | * balance of $392.14 in account * will receive monies in November based on enrollment as of September 30th * will develop a plan on how we would like to spend it by next meeting | speak with staff with regards to SAC monies and it’s allocation | Troy |
| New Business | **Christmas Meal**   * Christmas Dinner cannot happen because we are now under the contract of the lunch vendor. * School will host a Snow Ball in the afternoon with cookies and hot chocolate. * Won’t be a sit-down formal meal. * MRHS can have a Holiday Dinner because they don’t have a provincial lunch program. * The school cannot violate the contract. The lunch menu at the school does not have a Turkey Dinner option.   **Christmas Bizarre**   * Make gift tags for the class rooms. * Families to bring in donations * Will take place December 12th. * Last year children could purchase for parents only. This year we need to be sensitive around the language (not just for a Mom and Dad) | Make Name Tags  Send Memo to Families for Donations | Craig |
| SSP Update | * Reading and Math Data Update was provided via a PowerPoint by Mr. Ashley. * Cycle One Update was given as it is now finishing up and will provide direction for cycle two. |  |  |
| Principal Report | **Code of Conduct**   * Under review * Province is planning to revise in March   **Lunch Program Update**   * Going well. * Not as hot as accepted. They are now bulk packaged to help keep them hot and/ or cold. * School eats in split shifts   **Family Demographic Update**   * Craig took the lead on this project. * Families are required to enter Data electronically. * not a huge update from HRCE emails. * Craig was able to get it down to 20 families that are left to report. * Family can update at any time. * Some entries were done over the phone. * The App is cumbersome. We need to support families in another way. There is a need for paper copied in some areas.   **StaffingUpdate**   * Jose is our 10% relief teacher. He provides support and relief on Monday morning for P-3 classes. * EPA allocation has been updated. Extra .3 was added. Sherry was awarded the position. * .8 position is needed to help a new family that moved into the area   **Before and After School Program**   * Run By Splash of Colour Day Care * 7:30 a m drop off. * Pick UP between 2:50 and 6:00 p.m. |  |  |
| Up Coming Events | Dec 5 - PD Day  Dec 10- Stocking Drive - School Plus Initiative.  Dec 12- Bizarre  Dec 18 or 19- Xmas Concert   * Jan 2 – PD Day * Jan 3- students return. * Jan 30 – Next meeting @ 3:00 |  |  |